**NHS Greater Glasgow and Clyde Hospice Educators’ Group**

**Notes from meeting 12/3/19**

**At St Margaret of Scotland Hospice**

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| **Item No.** | **Discussion** | **Action** |
|  | **Present**  Susan Jackson (**SJ**) Stuart Milligan (**SM**), Liz Smith **(LS),** Caren Chang **(CC),** Frances Deeney (**FDe),** Frances Downer **(FD)**  **Apologies**  Nicola O’Neil **(NO),** Lorna Reid (**LR)** |  |
| **1.** | **Discussion by the Strategy and Development Lead from PPWH- Fiona Wylie on Young Adult Work**  Fiona discussed the young adult education and training, in addition communication skills training and the provision across areas. At the PPWH, there are 14-16 beds allocated for young adults, 2 of the beds are unfunded. An overview of the provision of short break stay model was discussed. Education and support for staff is required as a plan forward, as anxieties relate to building on current skills. Understanding the complexity of the patients’ needs and being able to care for them, with the aim to reduce hospital admissions and family exhaustion.  Discussion for the six hospices to consider their own strategic plan- What is each Hospices position? What kind of a service can be provided? Where will be with the development in five years time?  Plan forward of collaboration sharing as a six hospice approach involving participation as this will benefit establishing networks of professional contacts.  Participation Learning Event- 1st October 2019  All Hospices to contribute- process driven not individual  Communication Skills training discussed-   * Maguire training accredited- currently six people trained * Scope of who is able to join the group and to increase the cohort of those to deliver training * Delivery of training out with own area might be difficult and limited due to resources and in house training needs * Develop training package- SJ/FW * List of current trainers to be circulated- SJ/FW | ***ALL***  ***SJ/FW*** |
| **2.** | **GGCPCPD**  **FD** had attended the last meeting Wednesday 20th February 2019. This group will report to GGC NMHAP.  Following items discussed;   * ACP Booklet   A template has been agreed by all six HSCP’s- it incorporates the last four pages of the national document to encourage GP’s to use the Key Information Summary (KIS). Feedback appears staff are not fully aware and there is uncertainty as to how this links to the national document.  Awaiting clarification, needing guidance for staff   * DNA CPR   Guidelines still not on Staffnet despite being out since 2016. Available on the NHSGGC Palliative Care website   * Confirmation of Death   NES preparing materials including GAQs and policies being updated. Health Boards and NES meeting again in April 2019   * Pilot underway regarding ReSPECT document instead of DNACPR- ?Forth Valley Royal Hospital. Dr Juliet Spillar from Marie Curie Edinburgh is the lead. * Subcutaneous fluids guideline- NHSGGC trying to set up a group to review this. Issues identified around accessing fluids, stopping/withdrawing after commencement. Main area of concern is in the community. * Bereavement- NES invited bids for funds to be used for training eg ward reception staff. Prof Bridgit Johnston involved * Paul Corrigan promoting Palliative Care website- District Nurse staff site being developed * Scottish Palliative Care Guidelines have been updated- HIS will have a launch date- website/app/paper copies * New kardex system to be introduced- ?May 2019.   Yellow kardexes to be introduced  LS and CC have agreed to attend the next PCPDSG meeting on Wed 28th May  SJ will circulate minutes to the group | **CC/LS** |
| **3.** | **Education Events Update**  SJ advised the group that Accord are planning a Bereavement, Grief and Loss Event on 8th October. Currently in the planning stages, open to all including community staff for the purposes to promote death and dying. The format will be a play and panel discussion. Accord continues with Care Home training and in house education.  FD discussed LearnPro including the mandatory and statutory training. List of modules to be shared with the group  LS advised the group of ‘Tracing Autonomy’, the focus on being more autonomous with the patient. The patient understands the staff undertstand them. Information session dates TBA  CC advised the group that SMOSH will now be holding lunch lectures and she will forward the dates and information to the group with regards to these  SM advised group he continues with LearnPro and education with Care Homes.  SJ highlighted the forthcoming band 7 Leadership course which will run in 2019  After some discussion about Learn Pro access SJ recommended a contact to help with some of the identified issues and will share the contact details with the group. | **SJ/ALL**  **FD**  **LS**  **CC**  **SM**  **SJ** |
| **5.** | **AOCB**   * SM informed the group that he currently sits on the GGC PC website group but will be standing down in the near future. He encouraged the group to consider someone taking his place within this group- Jackie Mearns name presented. Jackie to be contacted. * Education surrounding student nurses and Hickmann lines- Nicky Donnelly CNS from the Beatson contact details to be circulated * Mentorship terminology changing * SM replacement, to be confirmed. 31st May is his last day- afternoon tea invite to be shared | **LS**  **NO**  **FD**  **SM** |
| **7** | **Date of Next Meeting**  The date of the next meeting will be 2-4pm at St Vincents Hospice- to be advised | **All** |