# Palliative Care Acute Group

**Tuesday 18th Sept 2018**

**2 pm until 3.30 pm**

**QEUH level 9 WS9-033**

**Present**:

Jane Edgecombe (JE) (co-chair) Consultant in Palliative Medicine, BWoSCC

Claire O’Neill (CO’N) (co-chair) Lead Nurse, Palliative Care

Elizabeth Anderson (EA) Palliative Care Clinical Nurse Specialist, IRH

Jackie Britton (JB) Planning Manager

Paul Corrigan (PC) Info Officer, Clyde Sector

David Gray (DG) Consultant in Palliative Medicine, RAH

Paul Keeley (PK) Consultant in Palliative Medicine, GRI

Laura Kelly (LK) Lead Consultant PPWH

Fiona Kerr (FK) Palliative Care Clinical Nurse Specialist, QEUH

John Kennedy (JK) General Manager, Clyde Sector

Carolyn MacKay (CM) Palliative Care Pharmacist, GRI

Karen MacKay (KM) Palliative Care Clinical Nurse Specialist, GGH/BWoSCC

Caroline Porter (CP) Diana Children's Nurse, RCH

**Apologies**:

Katie Clark (KT) GP Palliative Care Facilitator, RHSCP

Victoria Cox (VC) Clinical Service Manager, Clyde Sector

Jennifer Crumley (JC) Clinical Nurse Specialist, GRI

Jan Leeming (JL) Palliative Care Clinical Nurse Specialist, GGH/BWoSCC

Melanie McColgan (MM) General Manager, BWoSCC

Sandra McConnell (SM) Consultant in Palliative Medicine, Ardgowan Hospice

Diana McIntosh (DM) Consultant Paediatric Oncologist, RCH

Alistair McKeown (AM) Consultant in Palliative Medicine QEUH

Elaine O’Donnell (EO) Practice Development, Lightburn

Isabel Traynor (IT) Gynaecology Redesign Manager, GRI

Mark Wotherspoon (MW) Palliative Care Clinical Nurse Specialist, RAH

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| **Workplan Topic Area** | **Actions** | **Responsibility** | **Deadline Date** |
| 1 (a) | Over 5k bid submitted to purchase 24 new T34’s for across GGC acute. Nothing heard with respect of success of bid, JK to chase this up. JK to discuss submitted paper with Marie Farrell and others | JK | Next meeting |
| 1(d) | JB indicated there is no further update from Scottish Government on the commissioning paper. HSCP commissioning plans will be discussed locally with the Health Board. Going forward it will be important to ensure plans being developed by Acute Services link with HSCP plans. | JB |  |
| 5 (a/b) | HI&T  GAEL link now available on trakcare ref form to HPCTs.  JB highlighted ‘Attend Anywhere’ tool which enables the sharing of information across settings and professionals. JB to provide information on Demo to group  All HPCT are scanning PC letters onto Portal. KMCK to check this is the case for BWSCC. | JB/KM |  |
| Lead Update | Group agreed the need to widen membership of this group to include representation for HSCP’s. CON/JE to contact Julie Murray regarding Lead representatives/ delegate from HSCP’s | CON/JE |  |
| QI Projects Update | CON asked group to send updates for inclusion on workplan | ALL |  |
| AOCB | GAEL/Rapid Discharge Algorithm Update Plans  CON asked for those interested in being involved in review the above guidance to contact her. | ALL |  |
| Next Meeting | 18th December 2018 has been cancelled |  |  |
| **DATES FOR DIARY** | | | |

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| **Date** | **Time** | **Venue** | **Comments** |
| Wednesday 30th January 2019 | 2 – 3.30pm | LEVEL 9 Seminar / Education Room WS9-033 QEUH | Easiest directions – use core lift to level 9 turn left, room near end of corridor |
| Tuesday 23rd April 2019 | 2 – 3.30pm | WS301 BOC | Level 3 |
| Wednesday 28th August 2019 | 2 – 3.30pm | LEVEL 9 Seminar / Education Room WS9-033 QEUH | easiest directions – use core lift to level 9 turn left, room near end of corridor |
| Tuesday 19th November 2019 | 2 – 3.30pm | WS301 BOC | Level 3 |