

NHS Greater Glasgow and Clyde Hospice Educators' Group

Notes from meeting 18/9/18

At ACCORD Hospice

Item No.	Discussion	Action
	<p>Present Susan Jackson (SJ) Stuart Milligan (SM), Liz Smith (LS), Caren Chang (CC), Frances Downer (FD), Frances Deeney (FDe).</p> <p>Apologies Nicola O'Neil (NO), Lorna Reid (LR)</p>	
1.	Group introductions were made with acknowledgement of recent changes to staff in several of the hospices.	
2.	<p>Discussion with Ruth McKee, Colorectal Surgeon, GRI.</p> <p>Ruth is chair of the NHSGGC Clinical Nutrition Group and had been invited along to discuss how hospices can access nutritional practice advice when patients require enteral and parenteral feeding. A general discussion took place, with Ruth agreeing to confirm arrangements with the lead dietitian re hospice support. She also indicated that hospice staff would be welcome to attend education events provided by the nutrition nurses. Again she will confirm.</p> <p>With regards to policy development she suggested accessing GGC policies via Staffnet and adapting to meet local practice. Not all hospices appeared to have ready access to Staffnet but agreed to explore this option.</p> <p>Ruth will feedback to Frances (FD).</p>	<p>FD</p> <p>All</p> <p>FD</p>
3.	<p>GGCPCPD</p> <p>SJ had attended the last meeting with FD and NO. The main topic of discussion at that meeting was the fact the group no longer had a clear reporting and governance structure due to the disbanded MCN. The general consensus of the group was that as a practice development forum it was very useful. SJ emphasised the value of the forum for the 6 hospices, however recognized that this issue also affected the reporting of the 6 hospice education group.</p> <p>SJ will circulate minutes to the group.</p>	<p>SJ</p>

	<p>Paul Corrigan asked if all the hospices could check the links on the GGC palliative care website and let him know if there were any changes or additions to be made. Paul also highlighted the training calendar and that any joint ventures the hospices have with NHSGGC teams can be added.</p> <p>Shirley and Patricia asked if the hospices could continue to be represented at the forum however presenting an overall picture of activity/development from the 6 organisations.</p> <p>SJ will attend the next meeting in November and a future rota of attendance will be agreed at the December meeting of this group. Items of relevance from each hospice to be sent to SJ by the 14th November.</p>	<p>All</p> <p>SJ</p> <p>All</p>
4.	<p>Future of GGC Hospice Educators Group</p> <p>General discussion re the future format and structure of this group took place. It was recognized that due to various factors it had been some time since the group had met and the purpose and usefulness had become unclear.</p> <p>The group agreed that it should continue albeit in a more structured format. Terms of reference will be reviewed and circulated for comment.</p> <p>There was consensus that wherever possible the members should try to attend to make the group viable and effective. Agreement was reached that individual hospices will take turns at hosting and chairing the meetings. It was also deemed useful to have specific standing items on the agenda and an invited speaker along for the first 30 minutes of the meeting to discuss pertinent practice issues. Timing of the meetings will be scheduled after GGCCPDG meetings.</p> <p>It was also agreed that educators may invite colleagues along to future meetings.</p>	<p>SJ/All</p> <p>All</p> <p>All</p>
7	<p>Date of Next Meeting</p> <p>The date of the next meeting will be 2-4pm on Tues 11th December at the newly opened PPWH hospice in Bellahouston park.</p>	<p>All</p>