**NHS Greater Glasgow and Clyde Hospice Educators’ Group**

**Notes from meeting 11/12/18**

**At PPWH**

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| **Item No.** | **Discussion** | **Action** |
|  | **Present**  Susan Jackson (**SJ**) Stuart Milligan (**SM**), Liz Smith **(LS),** Caren Chang **(CC),** Frances Deeney (**FDe),** Lorna Reid **(LR)**  **Apologies**  Nicola O’Neil **(NO),** Frances Downer (**FD)**. |  |
| **1.** | **Presentation from Care Home Dietician -Alison Molyneaux,**  Alison gave a presentation explaining the role of a care home dietician, particularly focusing on the palliative care aspects of her role and nutritional care planning. There was some discussion after with regards to what support can be offered to the hospices within GG&C from this team but that currently remains unclear. There was agreement that each hospice could contact the team for support and information on an individual basis and also access the IDDSI events which are planned for March and Liz will circulate these when available. Alison also explained that her manager Michelle Wardrop was unable to attend today’s meeting but would be happy to come along and speak to us at a later date if required. Alison agreed to send out some resources which might be helpful.  After Alison left there was some discussion within the group regarding the opportunity for dietetic students to come on placement to the hospices and Liz has agreed to ask Alison if this is an option for the future. | ***LS***  ***LS*** |
| **2.** | **GGCPCPD**  **SJ** had attended the last meeting Wednesday 21st November 2018. This group will report to GGC NMHAP.  There are going to be changes with regards to the national ACP booklet in the future but at the moment it has been recommended that each hospice continues to do what they are locally until these changes have been implemented.  There was some discussion with regards to DNACPR and the plans for this now to be included within the new RESPECT documentation.    There will also be changes coming with regards to (Verification of Expected Death) VEOD which will be changing to Confirmation of Death (COD) and Karen Jarvis, Chief Nurse in East Renfrewshire is the lead for CoD. There will be implications for hospices with regards to this next year but there is nothing we require to do at the moment.  SJ has agreed to attend the next PCPDSG meeting on Wed 20th Feb 2019 but will discuss with Frances Deeney if she would like to attend.  LS and CC will attend the meeting on the 28th May 2019    SJ will circulate minutes to the group. | **SJ**  **SJ**  **LS/CC**  **SJ** |
| **3.** | **Review Terms of Reference**  The group agreed with the draft Terms of Reference. SJ will amend this from draft version and send to LS who will send to Paul Corrigan along with the notes from the meeting to be put on the GGC PC website. | **SJ/LS** |
| **4.** | **Education Events Update**  SJ advised the group that Accord are now operating under GGC’s Sage and THYME license and would be happy to provide SAGE and THYME training for hospice staff. Anyone interested should contact SJ. SJ will also speak to Claire O’Neil to explore the possibility of SM being adopted by GGC’s SAGE and Thyme license also.    LS advised the group of her involvement with the Hospice UK Dementia Community of Practice and the opportunity next year to join education sessions delivered through ECHO by Hospice UK. LS will inform the group of these dates when known  CC advised the group that SMOSH will now be holding lunch lectures and she will forward the dates and information to the group with regards to these. She will also circulate dates for Train the Trainer for Infection Control in March 2019  SJ highlighted the forthcoming band 7 Leadership course which will run in 2019  After some discussion about Learn Pro access SJ recommended a contact to help with some of the identified issues and will share the contact details with the group. | **SJ/ALL**  **LS**  **CC**  **SJ** |
| **5.** | **AOCB**  SM informed the group that he currently sits on the GGC PC website group but will be standing down in the near future. He encouraged the group to consider someone taking his place within this group. | **All** |
| **7** | **Date of Next Meeting**  The date of the next meeting will be 2-4pm on Tues 12th March 2019 at St Margarets Hospice of Scotland. Fiona Wylie (Strategy and Development Lead) for PPWH will be coming along to present on the Young Adult work. | **All** |