

**Notes of Palliative Care Acute Group Meeting
held on Wednesday 20th March 2018
WS401, Beatson WOS**

Present:

Claire O'Neill (CO'N) (co-chair)
Jackie Britton (JB)
Paul Corrigan (PC)
Jennifer Crumley (JC)
John Kennedy (JK)
Carolyn MacKay (CM)
Alistair McKeown (AM)
Elaine O'Donnell (EO)
Mark Wotherspoon (MW)

Lead Nurse, Palliative Care
Planning Manager
Info Officer, Clyde Sector
Clinical Nurse Specialist, GRI
General Manager, Clyde Sector
Palliative Care Pharmacist, GRI
Consultant in Palliative Medicine QEUP
Practice Development, Lightburn
Clinical Nurse Specialist, RAH

Apologies:

Jane Edgecombe (JE) (co-chair)
Katie Clark (KT)
David Gray (DG)
Karen MacKay (KM)
Melanie McColgan (MM)
Sandra McConnell (SM)
Diana McIntosh (DM)
Caroline Porter (CP)
Isabel Traynor (IT)

Consultant in Palliative Medicine, BWoSCC
GP Palliative Care Facilitator, RHSCP
Consultant in Palliative Medicine, RAH
Palliative Care Clinical Nurse Specialist, GGH/BWoSCC
General Manager, BWoSCC
Consultant in Palliative Medicine, Ardgowan Hospice
Consultant Paediatric Oncologist, RCH
Diana Children's Nurse, RCH
Gynaecology Redesign Manager, GRI


QI Presentation: Meeting opened with presentation from Fiona Finlay ' *Discontinuing Interventions at*




EOL interventions QI
Pall care presentation

End of Life'. The QI project had been initiated by junior medical staff – who, when surveyed 80% FYIs had taken bloods from patients actively dying. The group expressed an appetite for improvement.

Patient safety was also a driver. Brief discussion around the presentation, including rollout to other acute sites. Key success factors include good processes on the ward and consultant staff continuity.

Workplan Topic Area	Action	Responsibility	Deadline Date
1 (a)	 T34 Report march 2018 con.docx T34 : SBAR prepared by CON was tabled (). It was noted the proposal is to request each Sector to identify a budget for equipment – approx: £7k required from each. JK to review SBAR and discuss recommendations with M Farrell, Lead Director. CON to contact community lead nurses and Hospice Chief Executives in relation to 'Returns Policy' . Once agreed, aim to share paper widely with colleagues across the system.	JK CON	
1(c) & 6 (a/b)	Alison Mitchell and Carolyn Datta have kindly offered to join the PC Resource Folder Editorial Group – to be invited to next meeting in April.	CO'N/PC	April

1 (e)	Establishment paper: Updated paper had been circulated. Medical workforce section will be updated following job planning sessions. Noted increase in demand/referrals over time. Gap in service cover at Vale of Leven also noted. Group encouraged to share with Sector management teams and sector colleagues . JK will link with M Farrell as lead Director on the paper, including variation in admin: support.	JK	
1(c)	Staffnet button/tile: Update provided on traffic. Increases noted : popular areas -referrals to Community Teams and GAEL. Areas added to the page were noted – included T34 Learnpro module and community services – Referrals to Hospices in Clyde are by Practice in Glasgow postcode.		
1(d)	Commissioning: Guidance from S/G awaited. Propose to request commissioning intentions at future HSCP meeting – and PC colleagues will attend – aim for consistent approach across the HSCPs. JB will raise at next HSCP meeting.	JB	April
3 (c)	PATCH Funding: Funding for backfill for 15 Band 5 nurses has been secured - £10k to cover 5 days at PEOLC Module provided between Acute, PPW Hospice and Glasgow Caledonia Uni: Funding will go to South Sector (including Women& Children and Regional Services on site) . Dates indentified – May/June/August. Evaluation of the course will be undertaken with aim of running in North and Clyde Sectors at later dates. Aim is to influence individual's– and wider team's practice . SCNs to agree backfill arrangements. CO linking with Finance re charging.	CO	
5 (a/b)	HI&T GAEL link still not established on trakcare ref form to HPCTs. JB to follow up. Possibility of medical staff in Hospice and Acute inputting to KIS is being discussed in Inverclyde HSCP where new GP contract is being piloted. SMcC written to Cluster leads to establish interest/support. Med Recs: Project being rolled out across GG&C. Phase I included IRH: looking to link Ardgowan Hospice in as a test site for Hospices in GG&C. Aim is for Hospice medical staff, in the first instance to have access to Med Recs and IDLs. Proposal going to E-health Programme Board 22 nd March 2018.	JB SMcC/JB SMcC/JB	April
AOCB	Guidelines – Palliative Management of Terminal Haemorrhage had been circulated at the previous meeting – comments were to go back to F. Finlay by end January. C Mackay had replied. Anticipate the final product will be in form of Guidance Note: and this will come back to the Acute Group	CMCK	
	Issues in relation to stock of Phenobarbitone again. Stocks received in January had gone to PPU – now coverage across GG&C and updated list of where stocks are has been issued to pharmacists.	CMCK	ASAP
	Cannabis use: CHAS has been in contact with Great Ormonde Street Hospital; significant communication at UK level. MHRA and Home Office would require to issue a licence for sale of cannabis. Noted there is a gap at present with no Guidance. CMackay to link with Audrey Thompson for clarification.	CMCK	ASAP

	MFT: Palliative Care session had taken place on Friday 16 th March. Anticipate write up from the session will be issued soon – participants are encouraged to share with colleagues and feedback comments. JB tabled paper outlining tiered model for PC. Again, colleagues encouraged to share – and feedback.	All	End April
	HNA: Noted the draft HNA developed by Beatrix Wissmann had been circulated for comments. Update anticipated in due course.		
Team/Sector Updates	<p>Update from Clinical Development Leads: CON gave</p>  <p>Update from Dr David Gray in email to</p> <p>feedback on behalf of D Gray:</p> <p>EU new General Data Protection Regulations: PC had attended workshop: will update the Group on requirements going forward.</p> <p>CAS: Practice Development team reflecting on link role and promotion of this: reflected on opportunity to link with Band 5 training in South Sector.</p> <p>Jenni Henderson started as Band 6 at GRI: Induction ongoing: support from CON appreciated.</p> <p>Support from CON in secondments at QEUH also acknowledged.</p> <p>Pharmacy service at QEUH – Maternity leave gap: advertisement in hand.</p> <p>AMcK noted Fiona Finlay has been shortlisted for BMJ Palliative Care Award.</p>	PC	

DATES FOR DIARY

19th June 2018 – 2pm – WS301 @ BOC - **check if GRI Poss at any of the next 3 meeting dates**

18th September 2018 – 2pm - Level 9 - WS9 - 033 @ QEUH

18th December 2018 – 2pm – WS301 @ BOC