**Notes of Palliative Care Acute Group Meeting**

**held on Wednesday 20th December 2017**

**WS401, Beatson WOS**

Present: Jane Edgecombe (JE) (co-chair) Consultant in Palliative Medicine

Claire O’Neill (CO’N) (co-chair) Lead Nurse, Palliative Care

Alistair McKeown (AM) Consultant in Palliative Medicine QEUH

Caroline Porter (CP) Diana Children’s Nurse – WOS – CHAS

Carolyn Mackay (CM) Palliative Care Pharmacist

David Gray (DG) Consultant in Palliative Medicine RAH

Elaine O’Donnell (EOD) Palliative Care Practice Development Facilitator

Fiona Kerr (FK) Palliative Care CNS, QEUH

Jackie Britton (JB) Planning Manager

Karen MacKay (KM) Palliative Care CNS, BOC/GGH

Mark Wotherspoon (MW) Palliative Care CNS, RAH

Paul Corrigan (PC) Information Officer

Paul Keeley (PK) Consultant in Palliative Medicine, GRI

Apologies:

Ali Brown (AB) Palliative Care CNS, QEUH

Ann Frances Fisher (AFF) Acting Chief Nurse, North Sector

Beatrix Wissmann (BW) ST3 Public Health – Gartnavel Hospital

Catriona Glenn (CG) Clinical Service Manager, Clyde

Diane McIntosh (DM) Consultant PAED Oncology/ Palliative Care

Elizabeth Anderson (EA) Palliative Care CNS, IRH

Jackie Wright (JW) Palliative Care Practice Development Facilitator

Jennifer Crumley (JC) Palliative Care CNS, GRI

John Kennedy (JK) General Manager, Clyde

Lisa Williams (LW) Clinical Director – East Dun HSCP

M MCColgan (MMcC) General Manager – BWOSCC

Margaret Gray (MG) CSM Specialist Oncology

Richard Kitchen (RK) Consultant in Palliative Medicine IRH

Sharon Lambie (SL) Palliative Care CNS, GRI

Sheila Cartwell (SC) Assoc, Chief Nurse North

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| **Workplan Topic Area** | **Action** | **Responsibility** | **Deadline Date** |
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| 1(a) | T34 to be added to Agenda on 20th March 18 | JM | Next meeting |
| 1(c) & 6(a/b) | Medical Representation required for PC Resource Folder Editorial Group | JE | ASAP |
| 1 (e) | Establishment paper – medical sessions to be updated and sent to the group | JE | ASAP |
|  | Palliative Care representation on Health Board and Speciality Group Meetings. JB to send on David Stewarts email to JE. JE to contact David Stewart and pass on groups concerns. | JB/JE | ASAP |
| 5(a) | GAEL link to pall care trakcare referral still not established JB to contact Joanne Friel. JB also via H I and T group explore options for pall care tab for letters on portal and possibility of trakcare access for hospices.  | JB/DG/AM | ASAP |
| AOCB | JE highlighted new guideline - Palliative Management of Terminal Haemorrhage in a Patient with Advanced Head and Neck Cancer, Fiona Finlay is looking into the potential for extending to all cancer subgroups if appropriate. Comments to Fiona Finlay by end of January 2018 | ALL | End of Jan18 |
|  | National shortage of phenobarbitone Medication – levels and where to get it to be sent to group by CMCK | CMCK | ASAP |
|  | CP highlighted that D McIntosh feels that a statement with regards to Cannabis needs to be put out. This is to be discuss further with Kate McCusker and CMCK | CMCK | ASAP |
|  | New dates for 2018 required JM | JM | ASAP |
| **DATES FOR DIARY** |
| 20th March 2018 – 2pm - Level 9 - WS9 - 033 @ QEUH |
| 19th June 2018 – 2pm – WS301 @ BOC |
| 18th September 2018 – 2pm - Level 9 - WS9 - 033 @ QEUH |
| 18th December 2018 – 2pm – WS301 @ BOC |