**Notes of Palliative Care Acute Group Meeting**

**held on Tuesday 19th September 2017**

**Level 9 - WS9 - 033 @ QEUH**

Present: Jane Edgecombe (JE) (co-chair) Consultant in Palliative Medicine

Claire O’Neill (CO’N) (co-chair) Lead Nurse, Palliative Care

Alistair McKeown (AM) Consultant in Palliative Medicine QEUH

Beatrix Wissmann (BW) ST3 Public Health – Gartnavel Hospital

Caroline Porter (CP) Diana Children’s Nurse – WOS – CHAS

David Gray (DG) Consultant in Palliative Medicine RAH

Diane McIntosh (DM) Consultant PAED Oncology/ Palliative Care

Elizabeth Anderson (EA) Palliative Care CNS, IRH

Elizabeth Sanchex Vivar NES Co-ordinator EOLC

Jackie Britton (JB) Planning Manager

Jackie Wright (JW) Palliative Care Practice Development Facilitator

Jennifer Crumley (JC) Palliative Care CNS, GRI

John Kennedy (JK) General Manager, Clyde

Karen MacKay (KM) Palliative Care CNS, BOC/GGH

M MCColgan (MMcC) General Manager – BWOSCC

Margaret Gray (MG) CSM Specialist Oncology

Mark Wotherspoon (MW) Palliative Care CNS, RAH

Paul Corrigan (PC) Information Officer

Paul Keeley (PK) Consultant in Palliative Medicine

Richard Kitchen (RK) Consultant in Palliative Medicine IRH

Sheila Cartwell (SC) Assoc, Chief Nurse North

Apologies:

Ali Brown (AB) Palliative Care CNS, QEUH

Ann Frances Fisher (AFF) Acting Chief Nurse, North Sector

Catriona Glen (CG) Clinical Service Manager, Clyde

Sharon Lambie (SL) Palliative Care CNS, GRI

Carolyn Mackay (CM) Palliative Care Pharmacist

Elaine O’Donnell (EOD) Palliative Care Practice Development Facilitator

Lisa Williams (LW) Clinical Director – East Dun HSCP

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| **Workplan Topic Area** | **Action** | **Responsibility** | **Deadline Date** |
| **Guest Speaker – Elizabeth Sanchez-Vivar**  ESV gave an overview of the development of the framework and informed group that she would be happy to meet with anyone to give further help and support in mapping their education to this. Her role ends 31st March 2018. ESV explained the framework would help teams to identify all PC training in their area, any gaps in training or resources and provide consistency in accessing training for staff. | | | |
| **Action Points from meeting held 19/9/17** | | | |
| 1c and 5a | *CON to link H I and T re GAEL link on Trak referral form and desktop icon.* | CON | Ongoing |
| AOCB | Paul Corrigan to sit on acute group  Beatrix VON Wissmann (Public Health Trainee) explained her current work on PC health needs assessment, group invited he rto return to share findings | JM to add to circulation list |  |
|  | Groups workplan/ TOR to go onto GGC palliative care website once approved | PC | Asap once available |
| **DATES FOR DIARY** | | | |
| 19th December – 2pm – WS301 @ BOC | | | |
| 20th March 2018 – 2pm - Level 9 - WS9 - 033 @ QEUH | | | |
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