**NHS Greater Glasgow & Clyde Palliative Care MCN**

**Note of meeting, 18 May 2016, St Margaret of Scotland Hospice**

**10am – 12pm**

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| **PRESENT:** |  |
| Tim Bennison (TB) | Lead Chaplain Glasgow North – NHSGGC Chaplaincy |
| Jacqui Fordyce (JF) | Deputy for Christine Ashcroft – North East Sector Glasgow City HSCP  |
| Brian Hunter (BH) | Clinical Services Manager – Accord Hospice |
| John Kennedy (JK) | General Manager – NHSGGC Palliative Care |
| Lisa King (LK) | Palliative Sister – West Dunbartonshire HSCP |
| Jacqui Lindsay (JL) | Hospice Lecturer – St Margaret of Scotland Hospice |
| Sandra McConnell (SM) | Consultant – Ardgowan Hospice |
| Mairi-Clare McGowan (MM) | Consultant – St Vincent’s Hospice |
| Carolyn Mackay (CM) | Palliative Care Pharmacist – NHSGGC  |
| Lynn McKendrick (LM) | Adult Services Manager – North West Sector Glasgow City HSCP  |
| Alastair McKeown (AM) | Consultant – Prince & Princess of Wales Hospice |
| Claire O’Neill (CO) | Lead Nurse Palliative Care – NHSGGC |
| Fraser Ross (FR) | Senior Nurse – East Dunbartonshire HSCP |
| Karen Ross (KR) | Planning Manager – NHSGGC |
| Graham Whyte (GW) | Consultant – Marie Curie Hospice |

 **IN ATTENDANCE**:

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|  | Paul Adams (PA), Head Older Peoples Services North West Sector Glasgow City HSCPPaul Corrigan (PC), Information Officer – NHSGGC Carol Gillan (CG), NHSGGC Palliative Care SecretaryJulia Gray (JG), Consultant Psychiatrist, Eastwood ERC – East Renfrewshire HSCP Euan Paterson (EP), Chair, General Practitioner – Clinical Lead GG&C Palliative Care MCN |  |
|  |  | **Action** |
| **1** | **Apologies** – Apologies were received from: |  |
|  | Christine Ashcroft, North East Sector Glasgow City HSCP |  |
|  | Joyce Brown, Chief Nurse Clyde Directorate NHSGGC |  |
|  | Elayne Harris, Macmillan Lead Pharmacist – NHSGGC |  |
|  | Margaret Irvine, Senior Nurse – South Sector Glasgow City HSCP |  |
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| **2** | **Note of meeting November 2015**This was agreed as an accurate note. |  |
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| **3** | **Notification of any AOCB** – 1. **Alistair McKeown -** Hospital based complex care.
2. **Euan Paterson** – MCN Structure in light of all recent changes.
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| **4** | **Dementia and Palliative Care**Julia Gray, Consultant, Psychiatry for Older Adults, East Renfrewshire HSCP, gave a presentation on Dementia and Palliative Care, followed by a question and answer session. JG’s presentation highlighted the scale and complexity of the issue of supportive and end of life care for this patient cohort. CM to raise issue of BuTrans patch prescribing in the dementia population to NHSGGC prescribing team. | **CM** |
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| **5** | **Actions and Matters Arising (carried forward from February MCN)** |  |
|  | * **Actions**
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|  | * **Input to MCN from Children & Young Adult Services** – JK offered to take this forward with the acting Director of Children’s Services.
 | **JK** |
|  | * **Subgroup template submission** – Still experiencing some issues.
 | **PC** |
|  | * **Themed input at MCN** – Addictions, Parkinson’s and Prison Service Care suggested for future meetings. MCN members to propose additional themes.
 | **All** |
|  | * **Public opinion on ‘What is Palliative Care?’**
	+ ‘My Current Care’ document currently being trialled in East Dunbartonshire and North East Glasgow HSCPs
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|  | * **Lead Palliative Care Clinician role** – still vacant
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|  | * **End of Life paperwork** – there are still issues relating to the loss of the paperwork associated with the LCP. This will be taken forward by the Latter Stages of Life sub-group
 | **CO’N** |
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|  | * **Patient/carer involvement template** – Collated returns available on GGC Palliative Care website. This work will be continued once the Patient involvement group reconvenes.
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|  | * **Oxygen in the OOH period in the community** – KR to raise the issue with Cath McFarlane
 | **KR** |
|  | * **Matters arising**
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|  | * **MCN meeting dates 2016** – for information
	+ 25th August (Thu), Ardgowan Hospice
	+ 22nd November (Tue), Marie Curie Hospice
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| **6** | **GGC Issues** |  |
|  | * Palliative Care Resources – Nursing posts at band 6 joining HSPCTs (IRH, GRI posts 0.8 wte, QEUH 1 wte and RAH 0.6 wte). All in post with the exception of RAH.
* Lead Palliative Care Clinician

This remains vacant Dr Chris Jones continues as appraiser for Palliative Care Consultants* Tim Warren, Policy Lead for Palliative and End of Life Care, to be invited to next MCN meeting in August.
* Tim Warren to be invited to informal meeting prior to next MCN meeting.
* Paul Adams informed the MCN that he is to lead a pan-GGC group of nominated palliative care leads from the HSCPs and Glasgow City HSCP Sectors.
 | **EP & KR** **KR** |
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| **7** | **GGC PC Action Plan**  |  |
|  | Time constraints meant that further discussion around the work of the current GGC Palliative Care MCN sub-groups was deferred to the next meeting* **MCN Sub groups**

It was noted that there is a need for more involvement in particular from non-specialist palliative care medical personnel.  |  |
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|  | * **MCN Standing sub-groups**
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|  | * Communications – nothing to add
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|  | * HI&T – nothing to add
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|  | * Therapeutics – Nothing to add
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|  | * Web development – Update provided with meeting papers. The group is looking for additional members – any names to Paul Corrigan.
 | **ALL** |
|  | * Acute Group – To be reformed now that CO’N in post
 | **CO’N** |
|  | * Education/training (PCPDSG) – nothing to add
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|  | * **MCN Action sub-groups**
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|  | * There do not appear to be any further administrative resources for the sub-groups
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|  | * Heritage/legacy/bereavement – nothing to add
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|  | * Patient/Carer Involvement – As Clare Donaghy is yet to be replaced at the MCN this was remitted to the August MCN
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|  | * Care in the latter stages of life – Paperwork issues in the community
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|  | * Care Homes – an extensive report is available on the MCN webpage.
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|  | * Non-malignant palliative care – nothing to add
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|  | * Out of Hours – nothing to add
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|  | * PoA Work is ongoing. Report due out soon.
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|  | * QEUH – nothing to add
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|  | * Recognition – group to meet on 8th June
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| **8** | **Constituency Updates** – to be carried forward to next meeting |  |
|  | * Hospices
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|  | * Community
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|  | * Chaplaincy
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| **9** | **National Issues** |  |
|  | * NES – three Regional Education Facilitators have been appointed to support the new National educational framework and other training/education dimensions of the Strategic Framework for Action.
* Strategic Framework for Action (SFA)

Lengthy discussion around the SFA. EP offered to circulate a copy of the Executive Summary of the SFA annotated with comments.General agreement that current GGC Palliative Care Action plan is in line with SFA.The new National Implementation Advisory Group (the renamed National Implementation Support Group which did not convene) formed and will meet for the first time on June 3. | **EP** |
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| **10** | **AOCB*** **Transfer from Hospice to Hospital Based Complex Care**

AM raised the issue of transfer from hospice setting to hospital based complex care. AM will join working group (chaired by Dr Moylan) covering this issue and represent palliative care.* **GGC Palliative Care MCN structure**

EP led a discussion around the need to once again consider the structure of the MCN. The enormous changes brought about by the integration of health and social care means that the existing MCN structure is no longer adequately representative. There is still a lack of clarity around the extent of the planning responsibilities of the new HSCPs/IJBs which made discussion problematic. Further consideration of this will be needed when organisational matters are clearer. |  |
| **11**  | **Date of Next Meeting –** Thursday 25 August 2016, Ardgowan Hospice |  |